



PROJECTS PROFILE

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CURRENT PROJECTS

- **Pew Charitable Trusts:** Pew Bertarelli Ocean Legacy Pacific team manager. As a contractor, have a regional project manager leadership role. Activities: advocacy w/community leaders, campaign strategy development, media outreach, facilitate building/mobilizing the community, and discussion on policy development. Other activities include budgeting and managing seven (7) in-country subcontractors across the mid-Pacific, including the Republic of the Marshall Islands, Guam and the CNMI. Skills employed – Contracts management, capacity building, relationship development, issue advocacy and campaign strategy, outreach, community mobilization, policy development. Budget (US\$550,000)
- **Friends of the Marianas Trench Monument:** Monitoring science and policy communications, outreach and public awareness, facilitating creation of educational outreach materials. Budgets vary. Skills employed - non-profit organizational management, fundraising, social media, public relations, media consultant, grant writing and advisor to Chairpersons. Budget (US\$1,000)
- **Northern Mariana Sports Association:** Organizational housekeeping, proposal and grant writing, strategic planning. Contracts management, capacity building, relationship development, issue advocacy and campaign strategy, outreach, community mobilization, policy development. Budget (US\$30,000)
- **Northern Marianas Volleyball Association:** Re-organizing a grass roots organization into a full-fledged National Federation for the sport of volleyball in the CNMI, including master-planning, strategic planning and capacity development, international relations with Fédération Internationale de Volleyball (FIVB) and Asian Volleyball Confederation (AVC), fundraising, grant writing, local programs development, public relations, media strategies and web presence development. Directing an annual budget of US\$15,000+. Skills employed – non-profit organizational management, event production, community development, project management, marketing, public relations.
- **CNMI Public Defenders Office:** Operational audit and re-organization plan, design and implementation for a 10-person office and an annual budget of US\$500,000+. Skills employed - Organizational management, processes development, project development and management, budgeting and procurement, grant-writing, and asset management.
- **Legal Support Services:** Hired on a case by case basis, work with individual or teams of attorneys locally and/or nationally to build cases; both as plaintiff and as defendant. Budgets vary. Skills employed - A wide range of services including case, document, evidence and deposition management, investigation, research, trial preparations and estate services.

COMPLETED MAJOR PROJECTS*

- **Comprehensive Budget Proposal:** On behalf of the Northern Marianas Sports Association and working closely with its board members and executive director, draft and deliver a budget proposal strategy to CNMI Governor for the Oleai Sports Complex for fiscal year 2020. Collect information, research regional investments and expenditures, craft argument and comparison method, assemble information and data into a budget proposal. Develop and execute a community support strategy including media and public comment talking points.



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- **Community Economic Development Strategy (CEDS) Proposal:** Investigate opportunity, work with Northern Marianas Sports Association (NMSA) and its 21 members as well as community partners to collect information, research industry world-wide, craft information collection method and record data, assemble information and data into a collaborative approach proposal to make recommendations for sports facility infrastructure improvements and/or additions. Develop and execute a community support strategy including media and public comment talking points.
- **Association of Pacific Islands Legislatures - Marine Protected Areas Workshop:** Coordinated with sponsors and implemented a workshop designed to help APIL members understand the current state of marine protected area policy in the Pacific compared with UN Sustainable Development Goals and MPA guidelines published by IUCN. This workshop was hosted in Pohnpei, FSM. Developed workshop agenda, sought out and secure partners and presenters, coordinated implementation logistics with the APIL Secretary General and facilitated event. Developed and executed media and public comment talking points. Worked directly with funders to manage grant reporting and provide fiscal controls for the administration of the project. (Budget US\$25,000)
- **Friends of the Mariana Trench Photo Exhibit:** Two similar yet separate photo exhibits - a semi-permanent feature located in Guam at the Underwater World and the second in Saipan (CNMI), which is very portable and on a roving tour of hotel lobbies when not being used for outreach and education elsewhere in the community. Created and produced a unique photo exhibit to give tangibility to a remote marine national monument. Drafted proposals and made presentations to potential community partners for funding support, crafted and signed MOUs with community partners, preformed the necessary logistics related to production and implementation. Continue to monitor terms of MOU for presentation and utilization in the community. Develop and execute a community support strategy including media and public comment talking points. Worked directly with funders to manage grant reporting and provide fiscal controls for the administration of the project. Budget (US\$25,000)
- **OpenROV Robotics Workshop:** Worked with off island scientist and instructors to develop workshop implementation plans, solicited community partnerships for the delivery of the workshop, collaborated with CNMI schools in Saipan, Tinian and Rota to select students and with CNMI government agencies to select trainers. Coordinated all aspects of logistics. Develop and execute a community support strategy including media and public comment talking points. Worked directly with funders to manage grant reporting and provide fiscal controls for the administration of the project. (Budget US\$65,000)
- **Pacific Ombudsman for Humanitarian Law (POHL):** A Grant Venture Resources and Marianas Resource Conservation & Development Council (MRCDC) initiative. Provided initial consultations on set up and structuring; grant writing, data management, accounting systems, human resource management. POHL continues to work closely with other victims' services organizations in the CNMI as well as with federal law enforcement partners. Skills employed - start up and organizational structuring, fundraising, grants, technical assistance and social media.
- **Estate of Eng Eng Teoh:** Court appointed estate administrator for a complex probate involving non-resident beneficiaries of substantial assets, which were liquidated per court approval and distributed accordingly. Skills employed - investigation, reporting, asset management, accounting, delicate communications and confidentiality.
- **Adrenalin Saipan LLC:** Business services for a startup company. Establish originating paperwork, coordinate with legal counsel on immigration issues. Manage banking, permit applications, and taxes for off island investor/client.



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- **Oztena Sure LLC:** Business services for a startup company. Establish originating paperwork, manage banking, permit applications, and taxes for off island investor/client.
- **Pew Charitable Trusts:** Global Shark Conservation team member. As a contractor, I have a regional project manager leadership role. Activities: advocacy w/community leaders, campaign strategy development, media outreach, facilitate building/mobilizing the community, and discussion on policy development. Other activities include budgeting and managing in country subcontractors (US\$75-150,000), in country capacity building and contracts management. Skills employed – advocacy, campaign strategy, outreach, community mobilization, policy development.
- **Alternative Zero Coalition (AltZero):** Provided the organizing platform for multiple community organizations to get together and create a coalition of like-minded groups who oppose the military's intentions for the islands of Pagan and Tinian. Facilitated strategic planning meetings for coalition leaders helping them narrow their focus to come up with specific goals, objectives, strategies and timeline for execution. Budget US\$5,000±. Skills employed – leadership, community empowerment, strategic planning, facilitating, grassroots organizing, and project planning and budgeting.
- **Marianas Resource Conservation & Development Council:** Non-profit organizational management, project management, fundraising, public relations, media strategies including web presence development. Budgets ranged US\$5-150,000. Skills employed – organizational management, leadership, strategic planning, community empowerment, grassroots organizing, project budgeting, planning, implementation and reporting.
- **Grant Venture Resources, LLC:** Partnering with various non-profit community development organizations and private industry to create public private partnerships aimed at bolstering economic and community development. Budgets averaged US\$10,000±. Skills employed – organizational management, leadership, strategic planning, community empowerment, grassroots organizing, project budgeting, planning, implementation and reporting.
- **Szumiel Living Trust:** A very complex project where we started first as the co-Administrator for the estate and continued, based on various findings and multiple court rulings, into the role of Administrator for the Trustee until all assets were liquidated. Skills employed – investigation, reporting, asset management, accounting, delicate communications and confidentiality.
- **Anahata Holistic Wellness Center:** Facilitated the business planning for the center's vision to create a holistic wellness center dedicated to providing specialized programs and services. Market research, business plan development, product development, and strategic partner relationship building. Budget US\$30,000±. Skills employed - business development, strategic planning, and social entrepreneurship.
- **Island Training Solutions/The Bridge Project:** Project Brabu Grant Project (Subawardee) – Alcoholic Beverage & Tobacco Control (ABTC) Class 4 Retailer Alcohol Sales Prevention Program. Grant writing, grant management, prepare strategies for delivery of information and materials, participant data collection and data management, SWOT analysis on existing processes, and recommendations for public service delivery improvements. Budget US\$50,000±. Skills employed - grant development, materials development, event management, grant data management and grant reporting.
- **EFC Engineers & Architects:** Coordinate, organize and assemble a technical reply to a federal request for proposal for a design-build project that included a project owner, project designer, project builder, project engineer and



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eight specialty subcontractors start to finish within a 30-days. Budget US\$7,500+. Skills employed – organizational leadership, planning, facilitating, data and document management, presentation technical management.

- **CNMI Department of Commerce Economic & Labor Enhancement Program:** Program development, project management, grant administration with seven private entity business partners to deliver on-the-job training programs to U.S. qualified workers in the CNMI under a sub awarded grant from the Office of Insular Affairs, US Department of the Interior. Budget US\$150,000+. Skills employed - organizational leadership, planning, procurement and subcontractor management, event organizing, participant development, outreach and coordination, data and document management, presentation technical management, and results reporting.
- **CNMI Commonwealth Hospital Corporation - Health Resources & Services Administration (HRSA) Grant Application:** Collaborated in a complex grant application to create the Kagman Community Health Center on the island of Saipan. Managed grant application response, wrote several sections, and acted as editor for sections contributed by other writers for the HRSA New Access Points grant program application. Budget US\$10,000+. Skills employed – organization management, leadership, grant writing and editing.
- **CNMI Department of Commerce, Grant Writing Team:** Member of the CNMI's writing team tasked to complete a library of shelf-ready competitive grant narratives for the purposes of qualifying for various ARRA funding from the Obama administration. Skills employed – researching, interviewing, crafting and drafting narratives, developing budgets, sourcing supporting materials, compiling and organizing into standard federal grant application formatting.
- **Pew Charitable Trusts/Pew Environment Group:** Marianas Trench Marine National Monument campaign coordinator, public relations advisor, and office management. Budget US\$250,000+. Skills employed – leadership, organizational management, planning and budgeting, procurement and subcontractor management, event organizing, membership development, outreach and coordination, media management, data and document management, presentation technical management, and results reporting.

**For a complete listing of projects please refer to 1) Practical Solutions LLC Company Profile and 2) Practical Solutions LLC Grants Projects Listing. Both or either are available upon request.*